

# ST JOSEPH'S SCHOOL (TIMARU)



**St. Joseph's Timaru**  
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## FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 DECEMBER 2017**

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Ministry Number:	3533

# ST JOSEPH'S SCHOOL (TIMARU)

Financial Statements - For the year ended 31 December 2017

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# St Joseph's School (Timaru)

## Statement of Responsibility

For the year ended 31 December 2017

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2017 fairly reflects the financial position and operations of the school.

The School's 2017 financial statements are authorised for issue by the Board.

\_\_\_\_\_  
Full Name of Board Chairperson

\_\_\_\_\_  
Full Name of Principal

\_\_\_\_\_  
Signature of Board Chairperson

\_\_\_\_\_  
Signature of Principal

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Date:

# St Joseph's School (Timaru)

## Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2017

	Notes	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
<b>Revenue</b>				
Government Grants	2	1,182,096	1,093,116	1,090,115
Locally Raised Funds	3	97,551	70,500	86,747
Use of Land and Buildings Integrated		137,264	90,000	137,264
Interest Earned		335	1,200	941
		<u>1,417,246</u>	<u>1,254,816</u>	<u>1,315,068</u>
<b>Expenses</b>				
Locally Raised Funds	3	67,604	45,000	69,731
Learning Resources	4	999,437	901,100	936,537
Administration	5	82,329	103,359	86,417
Finance Costs		1,617	-	1,797
Property	6	222,211	170,100	216,085
Depreciation	7	47,914	35,000	47,606
Loss on Disposal of Property, Plant and Equipment		4,067	-	4,783
		<u>1,425,179</u>	<u>1,254,559</u>	<u>1,362,956</u>
<b>Net Surplus / (Deficit)</b>		(7,933)	257	(47,888)
Other Comprehensive Revenue and Expenses		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<u>(7,933)</u>	<u>257</u>	<u>(47,888)</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

**St Joseph's School (Timaru)****Statement of Changes in Net Assets/Equity**

For the year ended 31 December 2017

	Actual 2017 \$	Budget (Unaudited) 2017 \$	Actual 2016 \$
<b>Balance at 1 January</b>	41,312	41,312	89,201
Total comprehensive revenue and expense for the year	(7,933)	257	(47,888)
<b>Equity at 31 December</b>	33,379	41,569	41,312
Retained Earnings	33,379	41,569	41,312
<b>Equity at 31 December</b>	33,379	41,569	41,312

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

# St Joseph's School (Timaru)

## Statement of Financial Position

As at 31 December 2017

		2017	2017	2016
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
<b>Current Assets</b>				
Cash and Cash Equivalents	8	20,713	35,357	100
Accounts Receivable	9	55,591	56,827	56,827
Prepayments		5,683	1,233	1,233
Investments	10	-	22,828	22,828
		<u>81,987</u>	<u>116,245</u>	<u>80,988</u>
<b>Current Liabilities</b>				
Bank Overdraft		-	1,951	1,951
GST Payable		14,576	10,534	10,534
Accounts Payable	12	64,987	81,042	81,042
Revenue Received in Advance	13	340	612	612
Provision for Cyclical Maintenance	14	5,042	5,042	5,042
Painting Contract Liability - Current Portion	15	1,025	2,051	2,051
Finance Lease Liability - Current Portion		18,888	17,277	17,277
		<u>104,858</u>	<u>118,509</u>	<u>118,509</u>
<b>Working Capital Surplus/(Deficit)</b>		(22,871)	(2,264)	(37,521)
<b>Non-current Assets</b>				
Property, Plant and Equipment	11	97,235	97,466	132,466
		<u>97,235</u>	<u>97,466</u>	<u>132,466</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	14	16,285	13,554	13,554
Finance Lease Liability		24,700	40,079	40,079
		<u>40,985</u>	<u>53,633</u>	<u>53,633</u>
<b>Net Assets</b>		<u>33,379</u>	<u>41,569</u>	<u>41,312</u>
<b>Equity</b>		<u>33,379</u>	<u>41,569</u>	<u>41,312</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

**St Joseph's School (Timaru)**  
**Statement of Cash Flows**  
For the year ended 31 December 2017

		2017	2017	2016
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
		\$	\$	\$
<b>Cash flows from Operating Activities</b>				
Government Grants		309,934	293,116	291,896
Locally Raised Funds		97,840	71,401	87,648
Goods and Services Tax (net)		4,042	(561)	(561)
Payments to Employees		(174,392)	(115,576)	(168,973)
Payments to Suppliers		(199,445)	(171,172)	(187,318)
Cyclical Maintenance Payments in the Year		(5,853)	(300)	-
Interest Received		770	1,304	1,045
Net cash from / (to) the Operating Activities		32,896	78,212	23,737
<b>Cash flows from Investing Activities</b>				
Proceeds from Sale of PPE (and Intangibles)		(4,067)	-	-
Purchase of PPE (and Intangibles)		(889)	(16,496)	(10,465)
Purchase of Investments		-	(902)	(901)
Proceeds from Sale of Investments		22,828	-	-
Net cash from / (to) the Investing Activities		17,872	(17,398)	(11,366)
<b>Cash flows from Financing Activities</b>				
Finance Lease Payments		(27,179)	(21,958)	(23,756)
Painting contract payments		(1,026)	(1,649)	(1,649)
Net cash from Financing Activities		(28,205)	(23,607)	(25,405)
<b>Net increase/(decrease) in cash and cash equivalents</b>		<u>22,563</u>	<u>37,207</u>	<u>(13,034)</u>
Cash and cash equivalents at the beginning of the year	8	(1,850)	(1,850)	11,184
<b>Cash and cash equivalents at the end of the year</b>	8	<u>20,713</u>	<u>35,357</u>	<u>(1,850)</u>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been omitted.

# St Joseph's School (Timaru)

## Notes to the Financial Statements

### 1. Statement of Accounting Policies

For the year ended 31 December 2017

#### 1.1. Reporting Entity

St Joseph's School (Timaru) (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

#### 1.2. Basis of Preparation

##### **Reporting Period**

The financial reports have been prepared for the period 1 January 2017 to 31 December 2017 and in accordance with the requirements of the Public Finance Act 1989.

##### **Basis of Preparation**

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

##### **Financial Reporting Standards Applied**

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

##### **PBE Accounting Standards Reduced Disclosure Regime**

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

##### **Measurement Base**

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

##### **Presentation Currency**

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

##### **Specific Accounting Policies**

The accounting policies used in the preparation of these financial statements are set out below.

##### **Critical Accounting Estimates And Assumptions**

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

##### **Useful lives of property, plant and equipment**

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.



### ***Critical Judgements in applying accounting policies***

Management has exercised the following critical judgements in applying accounting policies:

#### ***Classification of leases***

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 16.

#### ***Recognition of grants***

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **1.3. Revenue Recognition**

#### ***Government Grants***

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

#### ***Other Grants***

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Grants for the use of land and buildings are also not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Proprietor. Use of land and building grants are recorded as income in the period the school uses the land and building.

#### ***Donations, Gifts and Bequests***

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

#### ***Interest Revenue***

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### **1.4. Use of Land and Buildings Expense**

The property from which the School operates is owned by the Proprietor. The expense is based on an assumed market rental yield on the land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Proprietor.

### **1.5. Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

### **1.6. Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

### **1.7. Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

### 1.8. Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

### 1.9. Investments

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

Investments that are shares are categorised as “available for sale” for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

The School has met the requirements under section 28 of schedule 6 of the Education Act 1989 in relation to the acquisition of securities.

### 1.10. Property, Plant and Equipment

Land and buildings owned by the Proprietor are excluded from these financial statements. The Board’s use of the land and buildings as ‘occupant’ is based on a property occupancy document.

Improvements to buildings owned by the Proprietor are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense, except for sets of like items with a collective worth exceeding \$1,000.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

### Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

### Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements	10–75 years
Furniture and equipment	5–10 years
Information and communication technology	4–5 years
Leased assets held under a Finance Lease	3 years
Library resources	10% Diminishing value

### **1.11. Impairment of property, plant and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### *Non cash generating assets*

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

### **1.12. Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

### **1.13. Employment Entitlements**

#### *Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

#### *Long-term employee entitlements*

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows

### **1.14. Revenue Received in Advance**

Revenue received in advance relates to fees received from students where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

### **1.15. Provision for Cyclical Maintenance**

The property from which the school operates is owned by the Proprietor. The Board is responsible for maintaining the land, building and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provisions for cyclical maintenance represents the obligations the Board has to the Proprietor and is based on the Board's ten year property plan (10YPP).

#### **1.16. Financial Assets and Liabilities**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

#### **1.17. Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

#### **1.18. Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

#### **1.19. Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

## 2. Government Grants

	2017	2017 Budget	2016
	Actual	(Unaudited)	Actual
	\$	\$	\$
Operational grants	267,651	246,081	248,486
Teachers' salaries grants	870,007	800,000	798,219
Other MoE Grants	44,438	47,035	43,410
	<u>1,182,096</u>	<u>1,093,116</u>	<u>1,090,115</u>

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2017	2017 Budget	2016
	Actual	(Unaudited)	Actual
	\$	\$	\$
<b>Revenue</b>			
Donations	22,100	22,000	11,419
Other revenue	53,954	48,500	48,471
Transport Revenue	-	-	-
Trading	3,911	-	7,897
Activities	17,586	-	18,959
	<u>97,551</u>	<u>70,500</u>	<u>86,747</u>
<b>Expenses</b>			
Activities	63,182	45,000	61,836
Trading	4,422	-	7,895
	<u>67,604</u>	<u>45,000</u>	<u>69,731</u>
<i>Surplus for the year Locally raised funds</i>	<u>29,947</u>	<u>25,500</u>	<u>17,016</u>

## 4. Learning Resources

	2017	2017 Budget	2016
	Actual	(Unaudited)	Actual
	\$	\$	\$
Curricular	12,502	14,200	15,389
Library resources	240	2,500	864
Employee benefits - salaries	977,433	857,200	900,708
Staff development	9,262	27,200	19,576
	<u>999,437</u>	<u>901,100</u>	<u>936,537</u>

## 5. Administration

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	3,207	3,159	3,159
Board of Trustees Fees	5,210	5,500	4,685
Board of Trustees Expenses	792	1,500	2,689
Communication	2,190	2,100	2,955
Consumables	3,868	4,900	3,356
Operating Lease	3,937	27,000	6,251
Other	10,389	9,700	8,879
Employee Benefits - Salaries	47,214	41,500	48,549
Insurance	3,674	6,000	3,642
Service Providers, Contractors and Consultancy	1,848	2,000	2,253
	<u>82,329</u>	<u>103,359</u>	<u>86,417</u>

## 6. Property

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	5,073	3,300	3,605
Consultancy and Contract Services	27,215	26,000	23,028
Cyclical Maintenance Provision	5,853	300	6,078
Grounds	1,340	1,500	1,688
Heat, Light and Water	12,591	12,500	12,407
Rates	4,079	3,000	4,056
Repairs and Maintenance	8,946	13,200	6,298
Use of Land and Buildings	137,264	90,000	137,264
Security	452	300	602
Employee Benefits - Salaries	19,398	20,000	21,059
	<u>222,211</u>	<u>170,100</u>	<u>216,085</u>

The use of land and buildings figure represents 8% of the school's total property value, as used for rating purposes. This is used as a 'proxy' for the market rental yield on the value of land and buildings.

## 7. Depreciation of Property, Plant and Equipment

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Furniture and Equipment	11,371	8,000	11,221
Information and Communication Technology	2,928	3,000	5,098
Leased Assets	32,777	23,500	30,489
Library Resources	838	500	798
	<u>47,914</u>	<u>35,000</u>	<u>47,606</u>

**8. Cash and Cash Equivalents**

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Cash on Hand	100	-	100
Bank Current Account	20,613	-	-
Bank Call Account	-	35,357	-
Bank Overdraft	-	(1,951)	(1,951)
Net cash and cash equivalents and bank overdraft for Cash Flow Statement	20,713	33,406	(1,851)

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

**9. Accounts Receivable**

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables	-	561	561
Interest Receivable	-	435	435
Teacher Salaries Grant Receivable	53,436	55,830	55,830
	55,591	56,827	56,827
Receivables from Exchange Transactions	-	996	996
Receivables from Non-Exchange Transactions	55,591	55,831	55,831
	55,591	56,827	56,827

**10. Investments**

The School's investment activities are classified as follows:

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Current Asset			
Short-term Bank Deposits	-	22,828	22,828

## 11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
	\$	\$	\$	\$	\$	\$
<b>2017</b>						
Furniture and Equipment	68,957	3,240	-	-	(11,371)	<b>60,826</b>
Information and Communication	8,979	-	(3,547)	-	(2,928)	<b>2,504</b>
Leased Assets	47,344	11,794	-	-	(32,777)	<b>26,361</b>
Library Resources	7,186	1,715	(519)	-	(838)	<b>7,544</b>
<b>Balance at 31 December 2017</b>	<b>132,466</b>	<b>16,749</b>	<b>(4,066)</b>	<b>-</b>	<b>(47,914)</b>	<b>97,235</b>

	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$
<b>2017</b>			
Furniture and Equipment	169,435	(108,609)	<b>60,826</b>
Information and Communication	53,527	(51,023)	<b>2,504</b>
Leased Assets	103,271	(76,910)	<b>26,361</b>
Library Resources	27,497	(19,953)	<b>7,544</b>
<b>Balance at 31 December 2017</b>	<b>353,730</b>	<b>(256,495)</b>	<b>97,235</b>

The net carrying value of equipment held under a finance lease is \$26,361 (2016: \$47,344)

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
	\$	\$	\$	\$	\$	\$
<b>2016</b>						
Furniture and Equipment	72,314	8,487	(623)	-	(11,221)	<b>68,957</b>
Information and Communication	17,094	90	(3,107)	-	(5,098)	<b>8,979</b>
Leased Assets	77,833	-	-	-	(30,489)	<b>47,344</b>
Library Resources	7,149	1,978	(1,143)	-	(798)	<b>7,186</b>
<b>Balance at 31 December 2016</b>	<b>174,390</b>	<b>10,555</b>	<b>(4,873)</b>	<b>-</b>	<b>(47,606)</b>	<b>132,466</b>

	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$
<b>2016</b>			
Furniture and Equipment	168,437	(99,480)	<b>68,957</b>
Information and Communication	70,019	(61,040)	<b>8,979</b>
Leased Assets	91,477	(44,133)	<b>47,344</b>
Library Resources	27,788	(20,602)	<b>7,186</b>
<b>Balance at 31 December 2016</b>	<b>357,722</b>	<b>(225,255)</b>	<b>132,466</b>



**12. Accounts Payable**

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operating creditors	5,062	22,056	22,056
Accruals	3,688	-	-
Employee Entitlements - salaries	53,436	55,830	55,830
Employee Entitlements - leave accrual	2,801	3,155	3,155
	<u>64,987</u>	<u>81,042</u>	<u>81,042</u>
Payables for Exchange Transactions	64,987	81,042	81,042
	<u>64,987</u>	<u>81,042</u>	<u>81,042</u>

The carrying value of payables approximates their fair value.

**13. Revenue Received in Advance**

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Other	340	612	612
	<u>340</u>	<u>612</u>	<u>612</u>

**14. Provision for Cyclical Maintenance**

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Provision at the Start of the Year	18,596	18,596	15,017
Increase to the Provision During the Year	5,853	-	6,078
Use of the Provision During the Year	(3,123)	-	(2,499)
Provision at the End of the Year	<u>21,326</u>	<u>18,596</u>	<u>18,596</u>
Cyclical Maintenance - Current	5,042	5,042	5,042
Cyclical Maintenance - Term	16,285	13,554	13,554
	<u>21,327</u>	<u>18,596</u>	<u>18,596</u>

**15. Painting Contract Liability**

	2017	2017	2016
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Current Liability	1,025	2,051	2,051
Non Current Liability	-	-	-
	<u>1,025</u>	<u>2,051</u>	<u>2,051</u>

In 2004 the Board signed an agreement with Scheduled Maintenance Services Ltd (the contractor) for an agreed programme of work covering an twelve year period. The programme provides for an interior and exterior repaint of the Ministry owned buildings in 2004, with regular maintenance in subsequent years. The agreement has an annual commitment of \$5,601. The liability is the best estimate of the actual amount of work performed by the contractor for which the contractor has not been paid at balance sheet date. The liability has not been adjusted for inflation and the effect of the time value of money.

## 16. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers. Minimum lease payments payable:

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
No Later than One Year	19,683	23,756	23,756
Later than One Year and no Later than Five Years	25,085	34,499	34,499
Later than Five Years	-	-	-
	<u>44,768</u>	<u>58,255</u>	<u>58,255</u>

## 17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

The Proprietor of the School (Roman Catholic Bishop of Christchurch) is a related party of the Board because the Proprietor appoints representatives to the Board, giving the Proprietor significant influence over the Board. Any services or contributions between the Board and Proprietor have been disclosed appropriately, if the Proprietor collects fund on behalf of the school (or vice versa) the amounts are disclosed.

The Proprietor provides land and buildings free of charge for use by the Board as noted in Note 1.4. The estimated value of this use during the current period is included in the Statement of Comprehensive Revenue and Expense as "Use of land and buildings".

## 18. Remuneration

### Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, and Deputy Principal.

	2017 Actual \$	2016 Actual \$
<i>Board Members</i>		
Remuneration	5,210	4,685
Full-time equivalent members	0.19	0.17
<i>Leadership Team</i>		
Remuneration	314,328	277,284
Full-time equivalent members	3.00	3.00
Total key management personnel remuneration	319,538	281,969
Total full-time equivalent personnel	3.19	3.17

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

### Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2017 Actual \$000	2016 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	130-140	110-120
Benefits and Other Emoluments	0	0-0
Termination Benefits	0	0-0

### Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2017 FTE Number	2016 FTE Number
110 - 120	-	-
100 - 110	-	-
	-	-

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2017 Actual \$	2016 Actual \$
Total	-	-
Number of People	-	-

## 20. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2017 (Contingent liabilities and assets at 31 December 2016: nil).

## 21. Commitments

### (a) Capital Commitments

As at 31 December 2017 the Board has not entered into any contract agreements.

(Capital commitments at 31 December 2016: nil)

### (b) Operating Commitments

As at 31 December 2017 the Board has entered into the following contracts:

(a) operating lease of a photocopier and Laptops;

	2017 Actual \$	2016 Actual \$
No later than One Year	353	1,968
Later than One Year and No Later than Five Years	-	353
	<u>353</u>	<u>2,321</u>

## 22. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

## 23. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Loans and Receivables

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Cash and Cash Equivalents	20,713	33,406	(1,851)
Receivables	55,591	56,827	56,827
Investments - Term Deposits	-	22,828	22,828
Total Loans and Receivables	<u>76,304</u>	<u>113,061</u>	<u>77,803</u>

### Financial liabilities measured at amortised cost

Payables	64,987	81,042	81,042
Finance Leases	43,588	57,356	57,356
Painting Contract Liability	1,025	2,051	2,051
Total Financial Liabilities Measured at Amortised Cost	<u>109,600</u>	<u>140,449</u>	<u>140,448</u>

## 24. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.